

Republic of the Philippines
AL-AMANAH ISLAMIC INVESTMENT BANK OF THE PHILIPPINES
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the AL-AMANAH ISLAMIC INVESTMENT BANK OF THE PHILIPPINES in the CSC website.


JULIE N. RICARTE, Acting Head, HRM
Date: October 26, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Loans Analyst I	9-7	13	25,232.00	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) / Second Level Eligibility		Greenhills SJC
2	Clerk IV	4-1	8	16,758.00	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Sub-professional) / First Level Eligibility		OP
3	Clerk IV	5-12	8	16,758.00	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service (Sub-professional) / First Level Eligibility		BBSD
NOTHING FOLLOWS										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 5, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JULIE N. RICARTE
Acting Head, HRM
AIB, Greenhills McKinley Arcade, MA-104B,
Ortigas Avenue, San Juan City 1502
jnricarte@amanahbank.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.