



TERMS OF REFERENCE: SERVICE PROVIDER

GENERAL INFORMATION/BACKGROUND

One of the activities included in the approved GAD Plan and Budget for FY2020 of Al-Amanah Islamic Investment Bank of the Philippines is the conduct of trainings/seminars/lectures on Gender Development to its GAD Focal Point System.

AAIIBP intends to engage the technical and professional expertise of a **PROFESSIONAL SERVICE PROVIDER** who shall render competent professional trainings/seminars/lectures on Gender and Development and shall likewise assist the Bank in its GAD Plan and Budgeting.

SCOPE OF WORK

The **SERVICE PROVIDER** shall provide the needed trainings/seminars/lectures to AAIIBP's GAD Focal Point System Technical Working Group.

The programs are entitled as follows:

1. Gender Mainstreaming and Introduction to the Participatory Gender-Audit Webinar
2. GAD Planning and Budgeting Process, Attribution and Reporting

QUALIFICATIONS

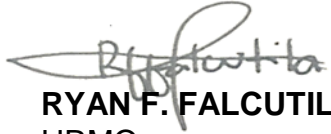
The successful candidate shall have the following qualifications:

1. Philippine Commission on Women (PCW)-certified Gender and Development Practitioner and Trainer
2. PhilGEPS registered
3. Demonstrated experience and success in delivering same courses
4. Good administration and interpersonal skills

PAYMENT

1. The **AAIIBP** shall pay the **SERVICE PROVIDER** a fixed amount of **ONE THOUSAND PESOS (PHP1,500.00 + VAT)** per hour of authorized service or a total of **PHP40,320.00**, inclusive of all taxes, for the conduct of the two (2) seminars;
2. The professional fee mentioned above shall represent all that are demandable under this Contract of Services. The **SERVICE PROVIDER** shall not be entitled to the usual benefits afforded to casual and/or permanent **AAIIBP** personnel.
3. All taxes and other charges levied with respect to any and all payments made by reason of this Contract of Services or execution thereof shall be borne by the **SERVICE PROVIDER**.


Prepared by:


RYAN F. FALCUTILA
HRMO

Noted by:


JULIE N. RICARTE
Acting Head, HRMD

Approved by:


ALEX P. BANGCOLA
Chairman and CEO