

**REQUEST FOR PROPOSAL**  
**FOR THE PROCUREMENT OF SERVICE PROVIDER FOR THE CONDUCT OF GAD SEMINAR/WORKSHOP  
TO AAIIBP's GFPS TWG**

1. Al-Amanah Islamic Investment Bank of the Philippines (AAIIBP) through its Bids and Awards Committee, intends to engage the services of a qualified service provider for the Procurement of Service Provider for the Conduct of GAD Seminar/Workshop to AAIIBP's GFPS TWG through employment of Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act 9184. Details of the project are in the Terms of Reference (TOR), attached hereto as Annex A.
2. The ***Approved Budget for the Contract (ABC) is Forty Thousand Three Hundred Twenty Pesos (P40,320.00)***, inclusive of all applicable government taxes and charges. The engagement shall be for three (3) days. Proposal received in excess of the ABC shall be automatically rejected at the proposal opening.
3. Interested Bidders are required to submit the listed documents below via electronic mail to the Head, BAC Secretariat at [jrbellen@amanahbank.gov.ph](mailto:jrbellen@amanahbank.gov.ph), on or before February 23, 2021, 9:00AM. Late submissions shall not be accepted.

**A. Eligibility Documents:**

1. Mayor's/Business Permit or BIR Certificate of Registration;
2. PhilGEPS Registration Number;

**B. Technical Documents:**

3. Curriculum Vitae;
4. Certification from Philippine Commission on Women;
5. List of all completed contracts, and on-going and awarded but not yet started contracts in the last five (5) years;
6. Technical Proposal;

**C. Financial Document**

7. Financial Proposal (must be inclusive of all applicable government taxes and charges)

4. The complete set of Request for Proposal and TOR may be downloaded free of charge from the websites of the Philippine Government Electronic Procurement System (PhilGEPS) and AAIIBP (<https://amanahbank.gov.ph>).
5. AAIIBP reserves the right to accept or reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
6. AAIIBP shall in no case be held responsible or liable for any and all costs incurred by the bidder.

7. For further information, please contact the Head, BAC Secretariat:

**JOANNA RUTH ANGELA B. DABU**

Head, BAC Secretariat

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Issued this 19<sup>th</sup> February 2021.



**JOANNA RUTH ANGELA B. DABU**

Head, BAC Secretariat